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**ASSISTANT MUSIC DIRECTOR APPLICATION**

This position is to be served for both the fall and spring semesters. Please read the descriptions below for further information on job responsibilities.

The following materials are required for all applicants:

* Completed application
* Resume
* Any additional materials that you think would support your application (Portfolios, websites, videos, etc.)

Please send your completed application materials to MUR General Manager Emily Bittman at [emily.bittman@marquette.edu](mailto:emily.bittman@marquette.edu).

**The deadline for all materials to be submitted is on a rolling basis.**

**Job Descriptions**

**Music Director**

* Promotes newly received music and shares it with DJs
* Builds and maintains a relationship with promoters
* Working with other Wire mediums to make sure multimedia content is being posted.
* Writing up concert and album reviews for the Wire.
* Works closely with Wire A&E Executive to coordinate content
* Tracks weekly music being played by DJs
* Reviews new CDs and puts them into rotation
* Conducting interviews with artists through video and/or audio
* Assists with the Spring Concert/Rock-a-Thon Showcase/music related events
* Hosts weekly “New Music Monday” program

**Music Assistant**

* Reviews CDs for required tracks playlist
* Helps with tracking if Music Director needs
* Assists in interviews with musical artists
* Co-hosts New Music Monday

APPLICATION

NAME: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

POSITION APPLYING FOR: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

ACADEMIC MAJOR:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

MINOR: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

OVERALL GPA (Optional): \_\_\_\_\_\_\_\_\_\_\_\_\_GPA IN MAJOR (Optional): \_\_\_\_\_\_\_\_\_\_\_\_\_\_

YEAR IN SCHOOL\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

E-MAIL: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

PHONE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

HOME ADDRESS: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

CITY:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

STATE/ZIP: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Application Questions**

1.) Provide a critique of the current music content provided by Marquette Radio.

2.) What ideas do you have to improve the music content from Marquette Radio?

3.) What are your event ideas, training ideas, or ideas for ways DJs could bond?

4.) What skills make you qualified for this position?