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**MARQUETTE WIRE ASSISTANT ARTS & ENTERTAINMENT EDITOR APPLICATION**

-Academic Year:2022-23

**-Deadline for all materials to be submitted is Sunday, May 22 at 11:59 p.m. CST.**

**-**Applications shouldbe emailed to Executive Arts & Entertainment Editor Izzy Fonfara Drewel at  [isabella.fonfaradrewel@marquette.edu](mailto:isabella.fonfaradrewel@marquette.edu).

-Once the application is turned in, you will receive an email to schedule an interview. If off campus, phone and Skype interviews can be arranged.

Materials to submit include:

- Attached form

- Résumé

- Typed responses to the questions below

- At least 3 writing and/or multimedia samples

Best of luck and thank you for your interest in Marquette Student Media

**Assistant Arts & Entertainment Editor Job Description:**

-Responsible for editing budgeted stories assigned for online and print. Edit for content, sentence/paragraph structure and AP Style.

-Help reporters with questions that arise when writing stories, as well as provide feedback once stories are edited.

-Maintain open and consistent lines of communication with reporters.

-Work across platforms (TV, radio and print) to do tasks ranging from writing TV and radio scripts to editing stories.

-Work one newspaper production night a week (Monday nights). At this time assistant editors will edit stories to be published the following day and write page headlines/sub-headlines/captions. They will also set up articles for online viewing at marquettewire.org and help schedule social media posts for the new content.

-Attend weekly arts and entertainment desk meetings to plan for the next week and provide story ideas and weekly all staff

-Attend weekly All Staff meetings on Tuesdays and Wire training week (typically the week before classes begin).

**APPLICATION**

NAME: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

POSITION SOUGHT: Assistant Arts & Entertainment Editor

ACADEMIC MAJOR: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

MINOR: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

OVERALL GPA (Optional): \_\_\_\_\_ GPA IN MAJOR (Optional): \_\_\_\_\_

YEAR IN SCHOOL: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

E-MAIL: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

PHONE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

HOME ADDRESS: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

CITY: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

STATE/ZIP: \_\_\_\_\_\_\_\_\_\_

**QUESTIONS**

*(please answer succinctly)*

* Why do you want the position you are applying for? What do you hope to accomplish through this position?

* What previous experiences have prepared you for this position?
* Please provide a critique of A&E content (print and video). Where are some areas that need improvement? (You can find A&E video content on the Marquette University Television page on YouTube)

* How do you plan to work across the different platforms (TV, radio, and print)? How would you encourage or help reporters work across the different platforms?